Minutes

Annual General Meeting

Bridgeland Business Improvement Area

**Date:** November 27, 2019

**Time:** 6pm MST

**Location:** 917 Centre Ave NE, Calgary, AB

**Present:** Alena Jenkins

 Laura Brescia

 Shayne Perrin

 Yousef Traya

 Chris Hankins

 Amy-Rose Sigouin

 Weston Covert

 Helen Banks

Esther Kelly (17th Ave BRZ ED)

Carrie Burnside (China Town BIA)

Wayne Leong (China Town BIA)

Dan Jenkins

Gaurav Gupta

Mhairi  O’Donnell

**Absent:** N/A

1. **Call to Order:** by presiding Director Alena Jenkins at 6:05pm
2. **Quorum:** no quorum yet defined
3. **Reading and Approval of Minutes –** no prior minutes
4. **New business.**

**A)**    Discussion:  First meeting of the Bridgeland BIA.  Introductions made.  Executive Directors of Chinatown BIA and 17th Ave BRZ present to talk about role of a BIA in a business community, responsibilities, potential initiatives.

**B)** Election of Board:  8 people nominated, and all elected by acclimation:  Helen Banks, Alena Jenkins, Yousef Traya, Chris Hankins, Amy-Ros Sigouin, Weston Covert, Laura Brescia, Shayne Perrin.  All BIA members not elected to the Board left the meeting at this time.

**C)** 2020 Budget:  Motion put forward by Chris Hankins to set our operating budget for the year 2020 at $100,000.  Discussion held.

Background:   Factors to consider: initial start-up costs such as branding, website, legal fees, plus a large enough budget to hold some smaller community events our first year.  All members agreed this board will be as fiscally conservative as possible.  If budget is set too large this year, the funds not used will roll over into the next year and the subsequent annual levy to businesses can be reduced.

Motion put forward by Chris Hankins, therefore, be it resolved that the Bridgeland Businesses Improvement Area operating budget for the year 2020 be set at $100,000.  Motion was seconded by Laura Brescia.  Motion was accepted by unanimous approval.

1. No Old Business

1. Next Board meeting set for January 7, 2020.

1. Meeting adjourned at 7:30pm.