Minutes

Annual General Meeting, November 20, 2022

Bridgeland Business Improvement Area

**Date:** November 20, 2022

**Time:** 6pm MST

**Location:** Skinner Law Office and Google Meets

**Present:** Alena Jenkins: Alena Jenkins FivePoint Cannabis President

Laura Brescia: Bridgeland Dental Care and Alpine Dental

Chris Hankins: Bridgeland Sport and Spine

Yousef Traya, Bridgeland Market

Wes Covert – Bike and Brew

Femeena Virani – Elegance Medi Spa

Calvin Quan

Angela Labrocca - Baya Rica Care

Amy Skinner: Amy Skinner Law

Meghan Huchkowsky - Doodle Dogs

Roseanne Penner – Salute Family Medicine

Jacqui Sanderson: Executive Director,

Shannon Creelman - Treasurer

1. **Call to Order:** Meeting called to order at 6:15 pm by the Chair, Alena Jenkins. Laura Brescia seconded the motion to call our 2022 AGM meeting to order. Vote was held by show of hands and passed by unanimous approval.
2. **Quorum**: 14 voting members of the Bridgeland Improvement Area present.
3. **Approval of Agenda:** Amy Skinner put forward motion to accept the agenda as attached to the meeting invite. The motion was seconded by Laura Brescia. Voting was by show of hands and the motion was accepted by unanimous approval.
4. **Reading and approval of Minutes from previous AGM**. Chris Hankins put forward a motion to accept the minutes from the December 7, 2021 AGM, as attached to the meeting invite. Motion was seconded by Amy Skinner. Voting was by show of hands and the motion was accepted by unanimous approval.

**III. Chair’s Report**

Appointment of Financial Auditor. Discussion was held. Numeris LLP to be appointed as 2022 financial auditor. A motion put forward by Shannon Creelman to appoint Numeris LLP as the financial auditor for 2022 and the motion was seconded by Roseanne Penner. Vote was by a show of hand and the motion was accepted by unanimous approval.

**IV. Executive Director Report**

* Projects and initiatives for 2022 were shared
* Gateway Project and Mainstreet and were outlined
* Full contacts for all businesses will be obtained for all businesses
* Website updates will be utilized more
* More collaboration between BRCA and BIA is a goal.
* Parking in our area will be addressed
* **Audit of 2020 Financial Statements**. Vote on Audit of 2020 Financial Statement was held. Chris Hankins moved to accept the 2020 Financial Statements and audit as attached to the meeting invite. The motion was seconded by Laura Brescia. Voting was by a show of hands and passed by unanimous approval.

1. **Budget for 2023**

* Last year, 2021 many projects put on hold, partially due to ongoing Covid restrictions.
* Budget from City set at 100K again for 2023
* $30,000 from outside grants was received
* $40,000 for Mainstreet Project
* Social media: looking to spend more on that this year and increase marketing budget
* Not budgeting as much for Artic blast due to difficulty in communication and working with BRCA. Undecided how we will support the project this year
* No one had any questions

**IX. Nomination of Directors.** Shayne Perrin, Mhairi O’Donnell and Calvin Quan have resigned. Six positions are now available. Amy Skinner, Laura Brescia, Alena Jenkins and Chris Hankins are entering their second year of a two year term.

Nominations were taken from the floor for Femeena Virani and Wes Covert. A motion put forward by Chris Hankins to nominate We Covert as a Director for a 2 year term. This motion was seconded by Laura Brescia. Voting was by a show of hands and was passed by unanimous approval.

A motion put forward by Amy Skinner to nominate Femeena Virani as a Director for a 2 year term. This motion was seconded by Alena Jenkins. Voting was by a show of hands and was passed by unanimous approval.

Shannon Creelman and Yousef Traya are standing for re-election for a 2 year term. A motion was put forward by Alena Jenkins and seconded by Chris Hankins to elect Shannon Creelman and Yousef Traya as directors for a two year term. Voting was by a show of hands and passed by unanimous approval.

1. **Time for questions, answers and discussion.**
2. **Adjournment**. Meeting adjourned at 7:05 pm by Alena Jenkins.